

From: Ryan P Andersen
Location: Teleconference
Importance: Normal
Subject: Refugio Incident UC Brief - 30 Sep 2015
Start Date/Time: Wed 9/30/2015 5:00:00 PM
End Date/Time: Wed 9/30/2015 6:00:00 PM

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Teleconference Information:

Phone Number – 1-877-613-0799

Code - 6289789154

Purpose: Brief the Refugio Incident Unified Command on progress, challenges and future plans.

When: Wednesday, September 30, 2015 - 10:00 Pacific Standard Time/12:00 Central Standard Time

Attendees: Unified Command, Command Staff, General Staff, ENVL, DOCL

Ground Rules: Turn all phones to vibrate. Mute phone when not speaking. State name and agency when making a statement. Follow the agenda. Don't speak out of turn. Hold alibis and questions until the end.

Agenda:

1. Review Purpose, Agenda and Ground Rules
2. Roll Call
3. Safety Update
4. Situation Update
5. UC – Provide opening remarks or tasking
6. Liaison update on interagency issues
7. Public Information update on media or community issues
8. Finance update on fiscal issues
9. Logistics update on support and service issues
10. Operations update on progress and challenges
11. Planning update
12. Environmental update on concerns and progress
13. Safety closing comments
14. Unified Command closing comments

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